

The Ultimate IT and Cybersecurity Checklist: 7 Critical Components for Business Success

Ensuring your organization's security and efficiency is more crucial than ever. This Ultimate IT and Cybersecurity Checklist outlines the seven essential components every small to midsize business needs to protect itself from cyber threats and operate efficiently.

These baseline services are essential for every organization to have at a minimum. From robust anti-ransomware tools and multi-factor authentication to reliable cloud backups, this checklist offers a straightforward guide to securing your business.

At Secure Network Administration, we leverage over 20 years of experience to provide affordable, customized IT support.

Explore this checklist to ensure that you have implemented each of these essential solutions, securing your business and streamlining your IT management.



1. Anti-Ransomware/ Anti-Virus



2. Multi-Factor Authentication (MFA)



3. Patch Management/ Software Updates



4. Click Link Protection



5. Security Awareness Training



6. Cloud to Cloud Backup & Disaster Recovery



7. Onboarding & Offboarding Staff



1. Anti-Ransomware/ Anti-Virus

Anti-ransomware and anti-virus software are cybersecurity solutions that help protect against ransomware and other threats. Anti-ransomware and anti-virus help detect, prevent, and recover from threats. They also help prevent data loss and ensure business continuity.

2. Multi-Factor Authentication (MFA)

Multi-factor authentication (MFA) enhances security by requiring more than just the password to access an account. It involves additional verification steps, such as entering a code sent to your phone or using biometric data like a fingerprint. This multi-layered approach makes it much harder for unauthorized users to gain access, even if they have your password. MFA should be implemented across your network and users to protect your data.

3. Patch Management/ Software Updates

Patch management is identifying, acquiring, testing, and installing software updates or patches to an organization's systems. The goal of these patches is to improve the system's security posture and fix vulnerabilities. As part of a security program, organizations must manage vulnerabilities to protect sensitive data and prevent cyber-attacks.

4. Click link Protection

Click link protection checks for suspicious or malicious links in emails and other messages. Every time an end-user clicks on a link, it is scanned to ensure the link destination is not hosting malicious threats.

5. Security Awareness Training

Training helps employees identify potential threats and implement best security practices to prevent cyber-attacks that can lead to data breaches, financial losses, and reputational damage. We help organizations test their defenses against phishing attacks by simulating phishing emails, links, or attachments in a safe environment.



6. Cloud to Cloud Backup & Disaster Recovery

Cloud disaster recovery is a strategy companies use to back up their data, resources, and applications in a cloud environment. This helps to protect a company's resources and ensure business continuity. If a disaster occurs, a company can restore data from the backed-up versions to a cloud or on-premise environment.

7. Onboarding & Offboarding Staff

We help with the integration of new employees into an organization and the management of employee departures. Our service includes coordinating the software/devices the new hire will need, setting up user accounts, ordering materials (laptop, monitor, cables, phone), and sending them to employees. Finally, when an employee leaves, we cancel account licenses and logins and recover your devices.

About Secure Network Administration

Are you a small to midsize business looking for affordable IT specialists? We're confident that we are the only IT consulting and cybersecurity business that can meet your needs, timeline and budget!

Established in 2005, Secure Network Administration is committed to providing personalized managed IT services focused on client success. We provide affordable expert support for organizations nationwide. Our services include IT helpdesk support, cybersecurity, backup & data recovery and email support from real humans, not bots.

Enjoy \$0 upfront fees and the first two months free, with the flexibility to cancel anytime within the first 30 days.

For more information on how to work with Secure Network Administration (SecureNA) contact Kimberly Simon at, Kim.Simon@SecureNA.com - 919 317 2860

